

Tameside College – Member of the Corporation (Governor) Role Description and Person Specification

Role Description

Within the overall responsibilities of the Corporation, Members are responsible for:

- determining the educational character and strategic direction of the College, including setting and overseeing its mission, strategic priorities and general policies
- approving annual estimates of income and expenditure
- ensuring the effective and efficient use of resources and the solvency of the College and for safeguarding its assets
- setting targets and monitoring progress on the continuous improvement in the quality of teaching, learning and assessment
- selecting, agreeing targets and evaluating the Principal, Senior Post Holders and the Clerk to the Corporation
- monitoring the performance of management in meeting targets, implementing policies and maintaining effective management information systems with a view to continually improving standards
- ensuring within the College a climate for creativity, change and responsiveness to the needs of learners, the external environment, the local community, employers and other client groups
- ensuring the Corporation gives a proper account of its activities
- supporting and advising the Principal
- setting a framework for pay and conditions of staff
- ensuring that action plans emanating from self-assessment, inspection and audit reports are realistic
- ensuring that the Corporation has in place policies and procedures necessary to fulfil its legal obligations.

Person Specification

For this round of recruitment, in addition to the generic attributes identified below, we are specifically seeking individuals with:

- skills and experience in at least one of the following areas: (a) business leadership; (b) education; or (c) finance / accountancy
- the ambition, ability, and requisite commitment to take on a leadership role on the Board.

A Member of the Corporation must have:

- an active interest in further education
- a commitment to raising standards
- time and commitment to the proper governance of the College
- the ability to promote the work of the College to the community at large
- the ability to co-operate and work with other members of the Corporation and senior managers to agree policies and strategies and to ensure those can be monitored and implemented
- the ability to accept the responsibilities of the Corporation
- the ability to make reasoned decisions and to act honestly, diligently and in good faith
- a commitment to equality of opportunity.

Members should also have an ability to:

- attend meetings of the Corporation
- work positively with others
- demonstrate a knowledge and understanding of facts and rationalise appropriately
- express ideas in a clear and concise manner and to listen to the views of others
- establish an effective course of action for self and others to achieve established performance targets.
- meet the required eligibility criteria for becoming a Governor and being able to meet the 'fit and proper persons' test.

Governors should ideally live or work in Tameside, or have some other connection to the borough.

Corporation Members have an important role to play in promoting the College's interests. This includes fostering good relations between the College and the community it serves and ensuring that the aims and objectives of the College are understood.

Members are required to serve on one or more of the Corporation's committees and to take part in an induction and appropriate training with regard to the role.

Members must be prepared to commit to the Nolan Principles of public life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership)